



ACADEMIC SENATE MEETING MINUTES

Thursday, September 13, 2012

- Present:** Reem Asfour, Mary Asher-Fitzpatrick, Michael Aubrey, Lindy Brazil, Paul Carmona, Kim Dudzik, Jesus Miranda, Alicia Munoz, Angela Nesta, Terri Nichols, Dave Raney, Seth Slater, Pat Thiss, Michael Wangler
- Absent:** Lydia Pulido
- Proxy:** Raad Jerjis for Lilia Pulido
- Guests:** Connie Elder, co-chair, Technology Planning Committee; Pat Setzer, co-chair, Curriculum Committee; President Mark Zacovic.

The senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action."

Call to Order

Michael Wangler called the meeting to order at 2:05pm.

I. Approval of Minutes

Michael announced there were no minutes to approve.

II. President's Report

A. Announcements

Information was provided about upcoming events and activities.

Pat Thiss was appointed faculty note taker.

Michael then sent around a fall semester sign-up sheet for Academic Senate note taking.

Michael stated there were no further announcements.

B. Conversation with the President

College President, Mark Zacovic, discussed college priorities for the coming academic year and was available to answer questions.

Michael had the Senators introduce themselves along with stating their discipline. Mark then showed the Senate the newly printed District Master Plan and passed it around the Senate floor. He discussed capital improvements, priorities, and what the passage of the tax initiative would do for Cuyamaca stating that a recent phone poll of the community showed that it was being viewed favorably. He then opened the Senate floor for questions and discussion.

Mark then passed out a status report of approved recruitments and budget allocation and went over both reports with the Senate. He also announced a new Assistant Dean of EOPS, Wendy Craig and discussed current positions and who was being replaced in those positions. He said if anyone had questions to contact him or Arleen. He then discussed the tentative budget and explained how it was

developed stating that some decisions would be held off until after the November election. He told Senators to feel free to call him, Arleen, Robin, or Julie if they had questions.

Mark thanked the Senators, classified staff and faculty for keeping the college running and said the community was very pleased and proud of the college.

C. Senate Orientation for 2012-13

Michael passed out the Fall 2012 orientation packet to the senators and reviewed the 10 plus 1 rules as well as the other items in the packet. He also mentioned that the tentative meeting scheduled for December 6th was no longer tentative and would in fact take place due to the need to approve the curriculum packet for the Governing Board. Michael then stated that the Senate needed a senator for the CTE group and was waiting to hear back on who would be appointed. Michael stressed how critical it was for each senator to communicate with their constituency group since they represented that group in the Senate and they were also voting on behalf of the group. He also reminded the Senate that the constituency list was where they could get their proxy in the event they were not able to attend a future Senate meeting and he stated that this was very critical due to the need to have enough Senators present to vote on Action Items.

D. District & College Council Updates

Updates were to be provided on discussions and actions taken at recent District & College Council Meetings. However this was postponed to a future meeting due to time constraints.

E. Governing Board Report

A summary of actions taken at recent Governing Board meetings was to be provided. However this was postponed to a future meeting due to time constraints.

III. Vice President's Report

A. SOC Committee Appointments

Alicia Munoz reported on new faculty appointments to committees and reviewed the list of current committee vacancies.

Michael stated that there were still several openings for committees and that there would be further communication via email asking for volunteers for various committees.

IV. Committee Reports

A. Technology Planning Committee

Kim Dudzik and Connie Elder, co-chairs of the Technology Planning Committee, provided an update on recent committee work, including development of the college's 5-year technology plan.

Connie Elder presented the new technology plan. She said that they were trying to tie technology requests to the five focus areas of the college. She said that historically there had been extra emphasis on requests that assist multiple departments or that were critical to compliance.

She went over her presentation in detail stating that they were asking to narrow focus, so it would be more about student learning. She also discussed the 5 year plan and said it was available on the intranet. Connie then shared the history of the committee, and how last year they were asked to include Student and Administrative Services. As a result, the makeup of the committee had changed considerably. She said it was important to look into the future which was how the long term plan was developed.

Connie said they had set a number of goals and reviewed them. She also discussed Instructional Computer Services vs Information Systems saying that they had taken the time to map out who did what. She then reviewed the current computer hardware and the specialty venues and also talked about the vision forward. She said that Grossmont had a \$200,000 technology budget but Cuyamaca didn't have any technology budget.

Connie also described the new position she wanted to fill and what this person would be doing.

Connie stated that they were looking at late Fall 2013 to roll out the new web site for Cuyamaca and that they would be using 'responsive design' to accommodate new technologies.

Connie finished her report by stating that our online classes were better than the statewide and national average and she attributed this to the training of faculty.

Michael then said he would be sending out the Connie's full plan for Senate review.

B. Online Teaching & Learning Committee

Cindy Morrin and Connie Elder, co-chairs of the Online Teaching & Learning Committee, were to provide an update on recent committee work, including a revised draft of the Recommendation for Standards of Good Practice for online instruction. However this was postponed to a future meeting due to time constraints.

C. Curriculum Committee

Pat Setzer, co-chair of the Curriculum Committee, provided an update on recent committee work, including discussions on how Student Learning Outcomes would appear on the Course Outline of Record. He also reported on the continued implementation of SB 1440 – Transfer Degrees.

Pat explained that the Curriculum Committee was floating a proposal to tweak course objectives, so that they will be more specific to SLOs. He said this change would help faculty use course objectives and manage them as SLOs. He said it was an attempt to simplify the process and make it more manageable. Pat then opened the Senate floor to questions and discussion.

V. Information

A. New & Revised College Committees & Councils

Proposed additions, deletions and revisions of college committees & councils were presented for discussion.

Michael showed the Senate new and revised college committees and councils reviewing three proposals for modifications. He said this was time sensitive and he reviewed all three stating they were rewritten to reflect some of the changes that have happened at the state level.

Alicia Munoz also helped to explain what was changing in the Basic Skills Committee.

VI. Announcements/Public Comment

There were no announcements or public comment.

Meeting was adjourned at 4pm.
Recorded by Joy Tapscott